

## **Instructions to Authors**

### **Scope**

Study areas include cell biology, genomics, microbiology, immunology, molecular biology, biochemistry, embryology, immunogenetics, cell and tissue culture, molecular ecology, genetic engineering and biological engineering, bioremediation and biodegradation, bioinformatics, biotechnology regulations, gene therapy, organismal biology, microbial and environmental biotechnology, marine sciences. The JJBS welcomes the submission of manuscripts that meet the general criteria of significance and academic excellence. All articles published in JJBS are peer-reviewed. Papers will be published approximately in one to two months after acceptance.

### **Type of Papers**

The journal publishes high-quality original scientific papers, short communications, correspondence and case studies. Review articles are usually considered by invitation only. However, review articles of current interest and high standards will also be considered.

### **Manuscript Submission**

Manuscripts, or their essential content, must be previously unpublished and should not be under simultaneous consideration by another journal. The authors should also declare if any similar work has been submitted to or published by another journal. They should also declare that it has not been submitted/published elsewhere in the same form, in English or in any other language, without the written consent of the Publisher. The authors should also declare that the paper is the original work of the author(s) and is not copied (in whole or in part) from any other work. All papers will be automatically checked for duplicate publication and plagiarism. If detected, appropriate action will be taken in accordance with International Ethical Guidelines. By virtue of the submitted manuscript, the corresponding author acknowledges that all the co-authors have seen and approved the final version of the manuscript. The corresponding author should provide all co-authors with information regarding the manuscript, and obtain their approval before submitting any revisions. Electronic submission of manuscripts is strongly recommended, provided that the text, tables, and figures are included in a single Microsoft Word file. Submit manuscript as e-mail attachment to the Editorial Office at: [JJBS@hu.edu.jo](mailto:JJBS@hu.edu.jo). After submission, a manuscript number will be communicated to the corresponding author within 48 hours.

### **Peer-review Process**

It is requested that authors submit with the manuscript the names, addresses and e-mail addresses of at least 4 potential reviewers. It is the sole right of the editor to decide whether or not the suggested reviewers to be used. The reviewers' comments will be sent to authors within 6-8 weeks after submission. Manuscripts and figures for review will not be returned to authors whether the editorial decision is to accept, revise, or reject. All Case Reports and Short Communication must include at least one table and/ or one figure.

### **Preparation of Manuscript**

The manuscript should be written in English with simple lay out. The text should be prepared in single column format. Bold face, italics, subscripts, superscripts etc. can be used. Pages should be numbered consecutively, beginning with the title page and continuing through the last page of typewritten material.

The text can be divided into numbered sections with brief headings, starting from introduction with section 1. Subsections should be numbered (for example 2.1 (then 2.1.1, 2.1.2, 2.2, etc.), up to three levels. Manuscripts in general should be organized in the following manner:

### **Title Page**

The title page should contain a brief title, correct first name, middle initial and family name of each author and name and address of the department(s) and institution(s) where the research was carried out for each author. The title should be without any abbreviations and it should enlighten the contents of the paper. All affiliations should be provided with a lower-case superscript number just after an author's name and in front of the appropriate address.

The name of the corresponding author should be indicated along with telephone and fax numbers (with country and area code) along with full postal address and e-mail address.

## **Abstract**

The abstract should be concise and informative. It should not exceed **350 words** in length for full manuscript and Review article and **150 words** in case of Case Report and/ or Short Communication. It should briefly describe the purpose of the work, techniques and methods used, major findings with important data and conclusions. No references should be cited in this part. Generally non-standard abbreviations should not be used; if necessary, they should be clearly defined in the abstract, at first use.

## **Keywords**

Immediately after the abstract, **about 4-8 keywords** should be given. Use of abbreviations should be avoided; only standard abbreviations, well known in the established area, may be used if appropriate. These keywords will be used for indexing.

## **Abbreviations**

Non-standard abbreviations should be listed, and full form of each abbreviation should be given in parentheses at first use in the text.

## **Introduction**

Provide a factual background, clearly defined problem, proposed solution, a brief literature survey and the scope and justification of the work done.

## **Materials and Methods**

Give adequate information to allow the experiment to be reproduced. Already published methods should be mentioned with references. Significant modifications of published methods and new methods should be described in detail. Capitalize trade names and include the manufacturer's name and address. Subheading should be used.

## **Results**

Results should be clearly described in a concise manner. Results for different parameters should be described under subheadings or in separate paragraph. Results should be explained, but largely without referring to the literature. Table or figure numbers should be mentioned in parentheses for better understanding.

## **Discussion**

The discussion should not repeat the results but provide detailed interpretation of data. This should interpret the significance of the findings of the work. Citations should be given in support of the findings. The results and discussion part can also be described as separate, if appropriate. Results and discussion sections can include subheadings, and when appropriate both sections can be combined

## **Conclusions,**

This should briefly state the major findings of the study.

## **Acknowledgment**

A brief acknowledgment section may be given after the conclusion section just before the references. The acknowledgment of people who provided assistance in manuscript preparation, funding for research, etc. should be listed in this section.

## **Tables and Figures**

Tables and figures should be presented as per their appearance in the text. It is suggested that the discussion about the tables and figures should appear in the text before the appearance of the respective tables and figures. No tables or figures should be given without discussion or reference inside the text.

Tables should be explanatory enough to be understandable without any text reference. Double spacing should be maintained throughout the table, including table headings and footnotes. Table headings should be placed above the table. Footnotes should be placed below the table with superscript lowercase letters. Each table should be on a separate page, numbered consecutively in Arabic numerals.

Each figure should have a caption. The caption should be concise and typed separately, not on the figure area. Figures should be self-explanatory. Information presented in the figure should not be repeated in the table. All symbols and abbreviations used in the illustrations should be defined clearly. Figure legends should be given below the figures.

## References

References should be listed alphabetically at the end of the manuscript. Every reference referred in the text must be also present in the reference list and vice versa. In the text, a reference identified by means of an author's name should be followed by the year of publication in parentheses ( e.g.( Brown,2009)). For two authors, both authors' names followed by the year of publication (e.g.( Nelson and Brown, 2007)). When there are more than two authors, only the first author's name followed by "et al." and the year of publication ( e.g. ( Abu-Elteen *et al.*, 2010)). When two or more works of an author has been published during the same year, the reference should be identified by the letters "a", "b", "c", etc., placed after the year of publication. This should be followed both in the text and reference list. e.g., Hilly, (2002a, 2002b); Hilly, and Nelson, (2004). Articles in preparation or submitted for publication, unpublished observations, personal communications, etc. should not be included in the reference list but should only be mentioned in the article text ( e.g., Shtyawy,A., University of Jordan, personal Communication). Journal titles should be abbreviated according to the system adopted in Biological Abstract and Index Medicus, if not included in Biological Abstract or Index Medicus journal title should be given in full. The author is responsible for the accuracy and completeness of the references and for their correct textual citation. Failure to do so may result in the paper being withdraw from the evaluation process. Example of correct reference form is given as follows:-

### **Reference to a journal publication:**

Ogunseitan OA. 1998. Protein method for investigating mercuric reductase gene expression in aquatic environments. *Appl Environ Microbiol.*, **64 (2)**: 695-702.

Govindaraj S and Ranjithakumari B D. 2013. Composition and larvicidal activity of *Artemisia vulgaris* L. stem essential oil against *Aedes aegypti*. *Jordan J Biol Sci.*, **6(1)**: 11-16.

Hilly MO, Adams MN and Nelson SC. 2009. Potential fly-ash utilization in agriculture. *Progress in Natural Sci.*, **19**: 1173-1186.

### **Reference to a book:**

Brown WY and White SR.1985. **The Elements of Style**, third ed. MacMillan, New York.

### **Reference to a chapter in an edited book:**

Mettam GR and Adams LB. 2010. How to prepare an electronic version of your article. In: Jones BS and Smith RZ (Eds.), **Introduction to the Electronic Age**. Kluwer Academic Publishers, Netherlands, pp. 281–304.

### **Conferences and Meetings:**

Embabi NS. 1990. Environmental aspects of distribution of mangrove in the United Arab Emirates. Proceedings of the First ASWAS Conference. University of the United Arab Emirates. Al-Ain, United Arab Emirates.

### **Theses and Dissertations:**

El-Labadi SN. 2002. Intestinal digenetic trematodes of some marine fishes from the Gulf of Aqaba. MSc dissertation, The Hashemite University, Zarqa, Jordan.

## **Nomenclature and Units**

Internationally accepted rules and the international system of units (SI) should be used. If other units are mentioned, please give their equivalent in SI.

For biological nomenclature, the conventions of the *International Code of Botanical Nomenclature*, the *International Code of Nomenclature of Bacteria*, and the *International Code of Zoological Nomenclature* should be followed.

Scientific names of all biological creatures (crops, plants, insects, birds, mammals, etc.) should be mentioned in parentheses at first use of their English term.

Chemical nomenclature, as laid down in the *International Union of Pure and Applied Chemistry* and the official recommendations of the *IUPAC-IUB Combined Commission on Biochemical Nomenclature* should be followed. All biocides and other organic compounds must be identified by their Geneva names when first used in the text. Active ingredients of all formulations should be likewise identified.

### **Math formulae**

All equations referred to in the text should be numbered serially at the right-hand side in parentheses. Meaning of all symbols should be given immediately after the equation at first use. Instead of root signs, fractional powers should be used. Subscripts and superscripts should be presented clearly. Variables should be presented in italics. Greek letters and non-Roman symbols should be described in the margin at their first use.

To avoid any misunderstanding, zero (0) and the letter O, and one (1) and the letter l should be clearly differentiated. For simple fractions, use of the solidus (/) instead of a horizontal line is recommended. Levels of statistical significance such as: \* $P < 0.05$ , \*\* $P < 0.01$  and \*\*\* $P < 0.001$  do not require any further explanation.

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All manuscripts reporting the results of experimental investigation involving human subjects should include a statement confirming that each subject or subject's guardian obtains an informed consent, after the approval of the experimental protocol by a local human ethics committee or IRB. When reporting experiments on animals, authors should indicate whether the institutional and national guide for the care and use of laboratory animals was followed.

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The JJBS hold no responsibility for plagiarism. If a published paper is found later to be extensively plagiarized and is found to be a duplicate or redundant publication, a note of retraction will be published, and copies of the correspondence will be sent to the authors' head of institute.

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The Editorial Office will send proofs of the manuscript to the corresponding author as an e-mail attachment for final proofreading, and it will be the responsibility of the corresponding author to return the galley proof materials appropriately corrected within the stipulated time. Authors will be asked to check any typographical or minor clerical errors in the manuscript at this stage. No other major alteration in the manuscript is allowed. After publication authors can freely access the full text of the article as well as can download and print the PDF file.

### **Language**

All submissions should be accurately written in good, Standard English. Seriously flawed submissions will be rejected in the process of initial language screening. Revised submissions which still have language issues will be returned to the authors, which may delay publication. It is highly recommended that authors double-check, edit, and proofread their manuscripts before submission to ensure language efficiency.

### **Publication Charges**

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### **Reprints**

Ten (10) reprints are provided to corresponding author free of charge within two weeks after the printed journal date. For orders of more reprints, a reprint order form and prices will be sent with article proofs, which should be returned directly to the Editor for processing.

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